

Tuesday, August 28, 2018

Minutes of the meeting of the Comox Valley Regional District Board of Directors held on Tuesday, August 28, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 4:00 pm.

## MINUTES

### Present:

<b>Chair:</b>	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
<b>Vice-Chair:</b>	B. Wells	City of Courtenay
<b>Directors:</b>	E. Eriksson	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area 'C')
	L. Jangula	City of Courtenay
	R. Nichol	Lazo North (Area 'B')
	B. Price	Town of Comox
	G. Sproule	Village of Cumberland
	M. Theos	City of Courtenay
<b>Staff:</b>	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	J. Martens	Manager of Legislative Services
	A. Mullaly	Acting General Manager of Planning and Development Services
	M. Rutten	General Manager of Engineering Services
	I. Smith	General Manager of Community Services
	J. Warren	General Manager of Corporate Services

### RECOGNITION OF TRADITIONAL TERRITORIES:

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

### IN-CAMERA MEETING:

K. Grant/G. Sproule: THAT the Board adjourn to an in-camera session pursuant to the following sub-section (s) of section 90 of the Community Charter:

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the municipality;  
90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the regional district if they were held in public;

AND FINALLY THAT the in-camera portion convene immediately following the open portion of the meeting.  
208 Carried

### ADOPTION OF MINUTES:

K. Grant/B. Wells: THAT the Comox Valley Regional District Board minutes dated July 24, 2018 be adopted.  
208 Carried

**REPORTS:**

**PUBLIC HEARING, BYLAW NO. 543 (MACKENZIE & HEYNCK - 2410 SACKVILLE ROAD) - JULY 23, 2018**

K. Grant/R. Nichol: THAT the public hearing minutes dated July 23, 2018 for Bylaw No. 543 (MacKenzie & Heynck - 2410 Sackville Rd), including:

208

Appendix A; and

Appendix B, be received.

Carried

**ELECTORAL AREAS SERVICES COMMITTEE - AUGUST 13, 2018**

K. Grant/M. Theos: THAT the Electoral Areas Services Committee minutes dated August 13, 2018 be received.

208

Carried

K. Grant/B. Wells: THAT the board approve the Shoreline Protection Devices and Steep Slopes Development Permit DP 13B 18 (Renooy) for the property described as Lot 1, District Lot 140, Comox District, Plan 4043 Except that Part in Plan 16734 (955 Balmoral Road) for repairs to an existing shoreline protection device;

AND FURTHER THAT the Corporate Legislative Officer be authorized to execute the permit.

208 and 213

Carried

B. Wells/R. Nichol: THAT the Comox Valley Regional District Board endorse the agency referral list as outlined in Appendix B of staff report dated August 2, 2018, and direct staff to start the external agency referral process for Parcel A (DD 10199W) of Lot 21, Block 29, Comox District, Plan 4267, PID 005-027-462 (Pajak) as part of a proposed amendment (RZ 4C 18) of Bylaw No. 2781, being the "Comox Valley Zoning Bylaw, 2005";

FURTHER THAT Comox Valley Regional District staff consult with First Nations in accordance with the referrals management program dated September 25, 2012;

AND FINALLY THAT the Comox Valley Regional District Board authorize staff to begin discussions on provision of community amenities as per Section 72 "Community Amenity Contributions" of Bylaw No. 337, being the "Rural Comox Valley Official Community Plan Bylaw No. 337, 2014.

208 and 213

Carried

K. Grant/B. Wells: THAT the board authorize staff to make an application to the National Disaster Mitigation Program and the Union of BC municipalities Community Emergency Preparedness Fund for flood mapping and flood mitigation planning for the Comox Valley Regional District Electoral Area A (Baynes Sound - excluding Denman/Hornby Islands), Electoral Area B (Lazo North, and Electoral Area C (Puntledge – Black Creek);

AND THAT the board endorse the Coastal Flood Adaptation Strategy Terms of Reference, attached as Appendix A, to this report dated August 2, 2018, as the basis of the grant application.

208 and 213

Carried

K. Grant/R. Nichol: THAT staff be directed to pursue a Licence of Occupation for the Piercy Road beach access on Denman Island from the Ministry of Transportation and Infrastructure for the establishment of a

Comox Valley Regional District park;

AND FURTHER THAT staff be directed to add the Piercy Road beach access to the Parks and Greenways Service function 619 upon receipt of a Licence of Occupation.

207

Carried

K. Grant/B. Wells: THAT staff be directed to work with the City of Courtenay and the Provincial Ministries to establish parking areas and delineate public access points to the lower Tsolum River in the Dove Creek Area.

209

Carried

#### **SOUTH SEWER SELECT COMMITTEE - AUGUST 14, 2018**

K. Grant/B. Price: THAT the South Sewer Select Committee minutes dated August 14, 2018 be received

208

Carried

#### **SEWAGE COMMISSION - AUGUST 14, 2018**

K. Grant/M. Theos: THAT the Sewage Commission minutes dated August 14, 2018 be received.

208

Carried

#### **COMOX VALLEY WATER COMMITTEE - AUGUST 14, 2018**

K. Grant/R. Nichol: THAT the Comox Valley Water Committee minutes dated August 14, 2018 be received.

208

Carried

#### **COMMITTEE OF THE WHOLE - AUGUST 14, 2018**

K. Grant/B. Wells: THAT the Committee of the Whole minutes dated August 14, 2018 be received.

208

Carried

B. Wells/G. Sproule: THAT the handyDART system be expanded in September 2019 by 1,500 hours at an estimated cost to Comox Valley Regional District (CVRD) of \$37,288 annually.

209

Carried

K. Grant/B. Wells: THAT pursuant to section 391(4)(a) of the Local Government Act, a bylaw be forwarded to the board be adopted by October 31, 2018, allowing for a permissive tax exemption for 100 per cent of the taxable land and improvements for the year 2019 for the property known as Parcel A, Plan VIP64403, Land District 15, Folio # 771-000500.000 (Sunnydale Golf Society) with the exception of the portion of Class 06-Business/Other relating to the pro shop operations.

208

Carried

K. Grant/B. Wells: THAT pursuant to section 392(1)(c) of the Local Government Act, a bylaw be prepared providing for a permissive tax exemption for the taxation year 2019 for an amount equal to 100 per cent of the net taxable land and improvements for Section 32, Land District 34, Township 1, Folio #771 010800.000 (Union Bay Historical Society).

208

Carried

K. Grant/G. Sproule: THAT the amended Release of Closed Meeting Minutes policy attached as Appendix A to the staff report dated August 8, 2018 be approved.

208

Carried

M. Theos/R. Nichol: THAT the public hearing minutes dated August 15, 2018 for Bylaw No. 548 (Thomas - 1926 Vera Drive) be received.

208

Carried

#### **KING COHO - UTILITY TRANSFER AGREEMENT**

K. Grant/B. Wells: THAT the report dated August 24, 2018 regarding the King Coho Utility Transfer Agreement be received.

207

Carried

B. Wells/R. Nichol: THAT the Board endorse the King Coho Utility Transfer Agreement, attached as Appendix A in the staff report dated August 24, 2018;  
AND FURTHER THAT the Chair and Corporate Legislative Officer be authorized to execute the agreement.

210

Carried

#### **BYLAWS AND RESOLUTIONS:**

E. Grieve/R. Nichol: THAT Bylaw No. 518 being "King Coho Fees and Charges Bylaw, No. 518, 2018" be given first and second readings concurrently.

207

Carried

R. Nichol/K. Grant: THAT Bylaw No. 518 being "King Coho Fees and Charges Bylaw, No. 518, 2018" be read a third time.

207

Carried

K. Grant/B. Wells: THAT Bylaw No. 556 being "Electoral Areas Unsightly Premises and Nuisances Regulation Bylaw No. 377, 2015, Amendment No. 1" be given first and second readings concurrently.

209

Carried

R. Nichol/B. Wells: THAT Bylaw No. 556 being "Electoral Areas Unsightly Premises and Nuisances Regulation Bylaw No. 377, 2015, Amendment No. 1" be read a third time.

209

Carried

K. Grant/B. Price: THAT Bylaw No. 559, being "Comox Valley Regional District Municipal Ticket Information Bylaw No. 104, 2010, Amendment No. 14" be given first and second readings concurrently.

208

Carried

R. Nichol/K. Grant: THAT Bylaw No. 559, being "Comox Valley Regional District Municipal Ticket Information Bylaw No. 104, 2010, Amendment No. 14" be read a third time.

208

Carried

K. Grant/B. Wells: THAT Bylaw No. 560 being "King Coho Wastewater Service Capital Reserve Fund Establishment Bylaw No. 560, 2018" be given first and second readings concurrently.

207

Carried

K. Grant/B. Price: THAT Bylaw No. 560 being "King Coho Wastewater Service Capital Reserve Fund Establishment Bylaw No. 560, 2018" be read a third time.

207

Carried

K. Grant/B. Wells: THAT Bylaw No. 561 being "Comox Valley Regional District Property Tax Exemption Bylaw No. 561, 2018" be given first and second readings concurrently.

208

Carried

B. Wells/M. Theos: THAT Bylaw No. 561 being "Comox Valley Regional District Property Tax Exemption Bylaw No. 561, 2018" be read a third time.

208

Carried

K. Grant/B. Wells: THAT Bylaw No. 562 being "Comox Valley Regional District Property Tax Exemption Bylaw No. 562, 2018" be given first and second readings concurrently.

208

Carried

K. Grant/B. Wells: THAT Bylaw No. 562 being "Comox Valley Regional District Property Tax Exemption Bylaw No. 562, 2018" be read a third time.

208

Carried

R. Nichol/E. Grieve: THAT Bylaw No. 543 being "Comox Valley Zoning Bylaw, 2005, Amendment No. 76" be defeated.

208 and 213

Carried

B. Wells/R. Nichol: THAT Bylaw No. 548 being "Comox Valley Zoning Bylaw, 2005, Amendment No. 77" (Vera Drive) be given third reading.

208 and 213

Carried

K. Grant/B. Wells: THAT Bylaw No. 548 being "Comox Valley Zoning Bylaw, 2005, Amendment No. 77" (Vera Drive) be adopted.

208 and 213

Carried

Note: the above resolution received at least 2/3 of the votes cast.

The meeting recessed at 4:12 pm and reconvened at 4:14 pm.

K. Grant/G. Sproule: THAT Bylaw No. 563 being "King Coho Wastewater Service Parcel Tax Bylaw No. 563, 2018" be given first and second readings concurrently.

207

Carried

E. Grieve/G. Sproule: THAT Bylaw No. 563 being "King Coho Wastewater Service Parcel Tax Bylaw No. 563, 2018" be read a third time.

207

Carried

B. Wells/M. Theos: THAT Bylaw No. 563 being "King Coho Wastewater Service Parcel Tax Bylaw No. 563, 2018" be adopted.

207

Carried

Note: the above resolution received at least 2/3 of the votes cast.

E. Grieve/B. Wells: THAT Bylaw No. 514 being "Rural Comox Valley Official Community Plan Bylaw No. 337, 2014, Amendment No. 3" (CVRD) be adopted.

208 and 213

Carried

B. Wells/R. Nichol: THAT Bylaw No. 537 being "Comox Valley Zoning Bylaw, 2005, Amendment No. 74" (CVRD - Cannabis Regulation) be adopted.

208 and 213

Carried

K. Grant/B. Wells: THAT Bylaw No. 549 being "Greater Comox Valley Water Distribution Service Merger Project Repeal Bylaw No. 549, 2018" be adopted.

209

Carried

K. Grant/E. Grieve: THAT Bylaw No. 550 being "Comox Valley Water Local Service Area Parcel Tax Bylaw 2001, Amendment No. 1" be adopted.

209

Carried

E. Grieve/K. Grant: THAT Bylaw No. 551 being "Greaves Crescent Water Service Parcel Tax Bylaw No. 551, 2018" be adopted.

207

Carried

E. Grieve/G. Sproule: THAT Bylaw No. 552 being "England Road Water Service Parcel Tax Bylaw No. 552, 2018" be adopted.

207

Carried

K. Grant/G. Sproule: THAT Bylaw No. 554 being "General Administration Regional Office Building Temporary Borrowing Bylaw No. 554, 2018" be adopted.

210

Carried

E. Grieve/G. Sproule: THAT Bylaw No. 555 being "Comox Valley Regional District Remuneration and Expenses Bylaw 2012, Amendment No. 1" be adopted.

208

Carried

**ADJOURN TO IN-CAMERA:**

The board recessed to its in-camera session.

Time: 4:20 pm.

The board rose from its in-camera session.

Time: 4:33 pm.

**TERMINATION:**

E. Grieve/R. Nichol: THAT the meeting be terminated.

208

Carried

Time: 4:33 pm.

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_:

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Bruce Jolliffe  
Chair

Certified Correct and Recorded By:

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Jake Martens  
Manager of Legislative Services